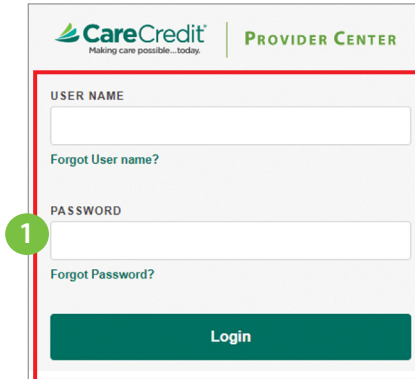


# CareCredit Clover Guide

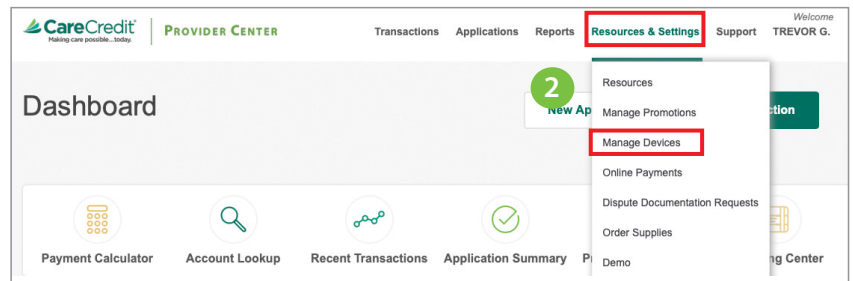
## Register your Clover device

### Provider Center:

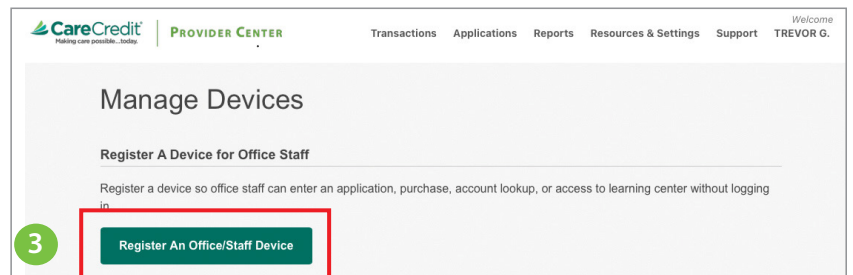
- 1 Go to [www.carecreditprovidercenter.com](http://www.carecreditprovidercenter.com) and log into Provider Center.



- 2 Under Resources & Settings, select **Manage Devices**.

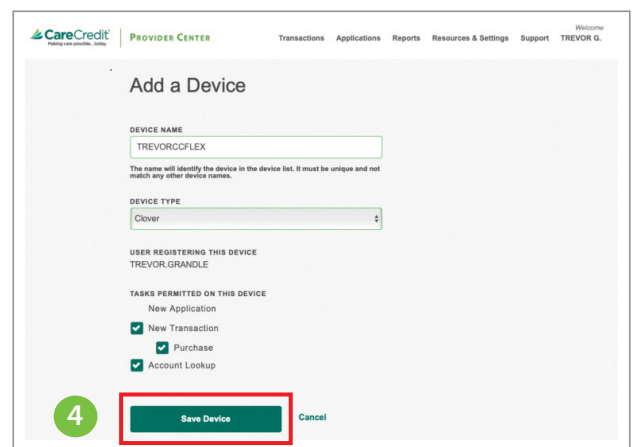


- 3 Within Manage Devices, click **Register An Office/Staff Device**.



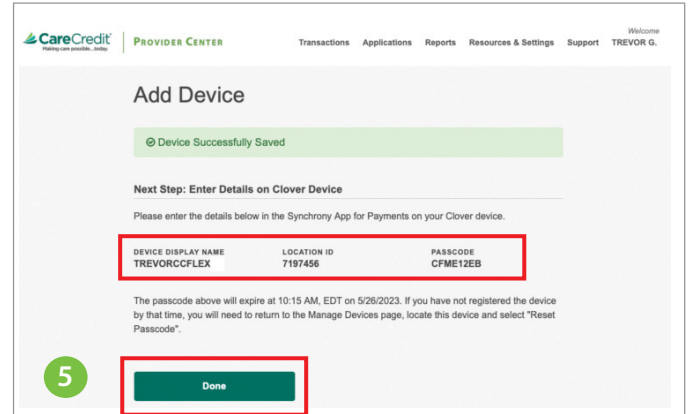
- 4 Create a Device Name, select a Device Type, and check the tasks permitted before clicking **Save Device**.

Please note, you may have to go back in and check tasks to allow as new features become available.



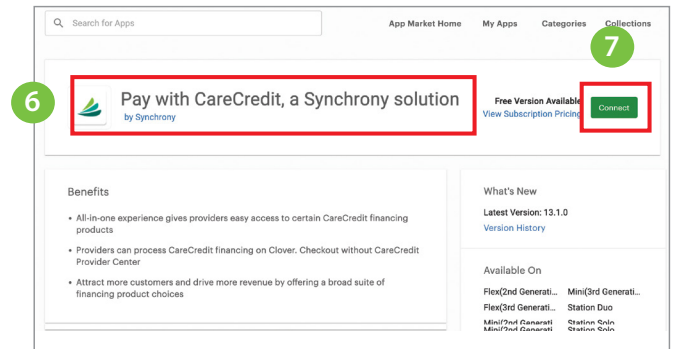
# CareCredit Clover Guide

- 5 The device has been successfully saved. Make a note of or take a screenshot of the Device Name, Location ID and Passcode to key into your Clover terminal to complete the CareCredit registration process and click **Done**.



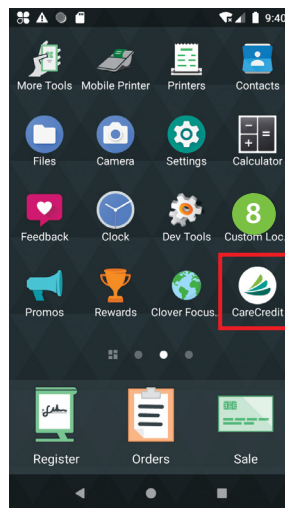
## Clover Terminal:

- 6 Within the Clover App Market, type CareCredit into the search bar and select **Pay with CareCredit, a Synchrony Solution**.

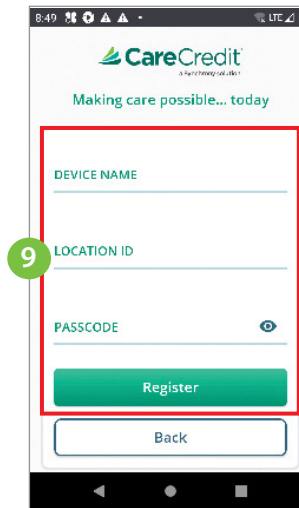


- 7 To download the app, click **Connect**.

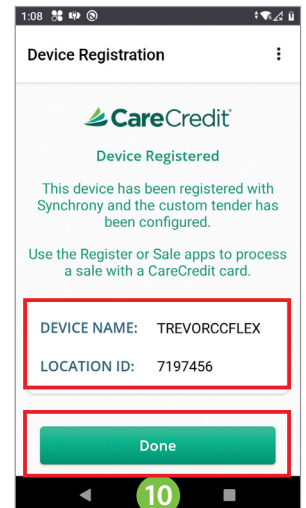
- 8 The CareCredit app should now be available on your device's home screen. You may have to swipe to the last screen to see it. Select the **CareCredit app**.



- 9 Enter the Device Name, Location ID, and Passcode you saved and click **Register**.



- 10 Your Clover device is now registered and ready to process sales with CareCredit. You should not need to return to the CareCredit app again. Click **Done**.

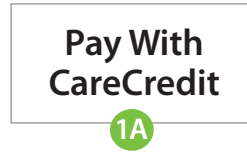


# CareCredit Clover Guide

## Process a payment for an existing cardholder

The Pay with CareCredit tender button appears differently for the different Clover devices and Clover apps.

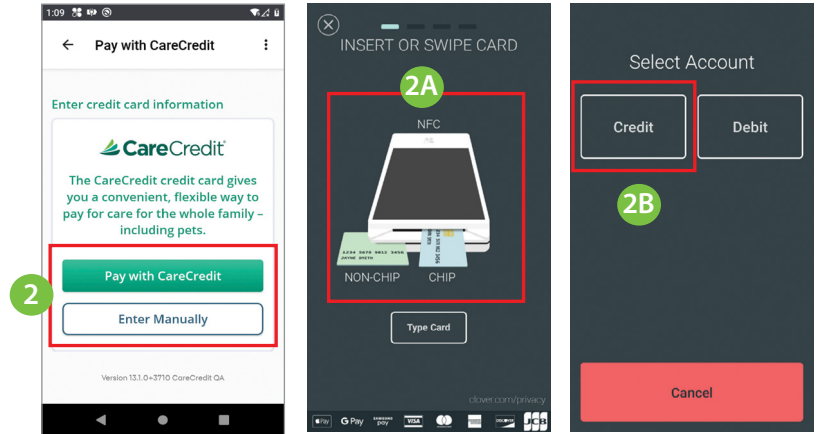
- 1 Click the **Pay With CareCredit** button in either the Clover Sale or Register app to begin processing a transaction:



- 2 Select **Pay with CareCredit** or **Enter Manually** to physically enter the credit card number, expiration date and CVV code.

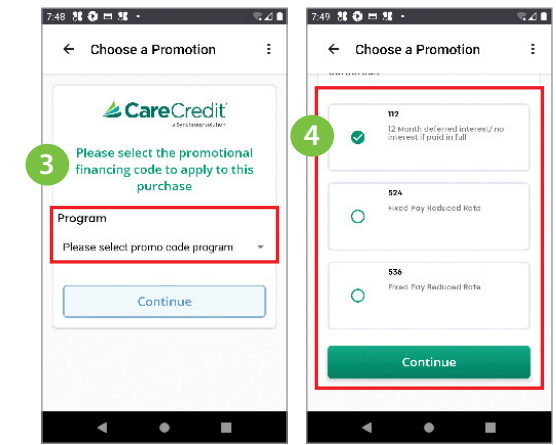
2A If **Pay with CareCredit** was selected, either insert or swipe their card.

2B Select **Credit**.



- 3 If their purchase qualifies for promotional financing, click the **Program** drop down menu to view the promotional terms available as selected under Manage Promotions.

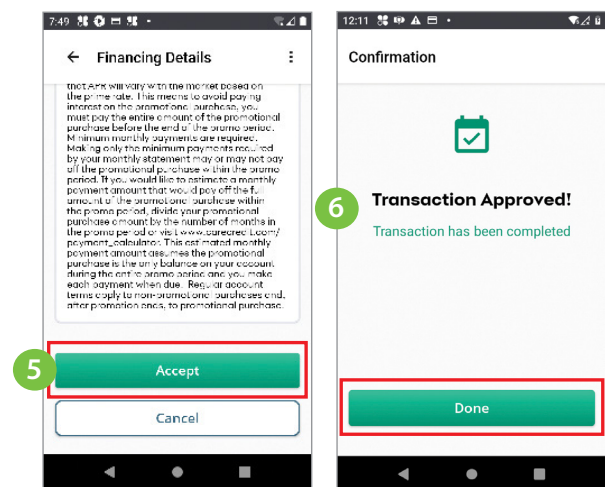
- 4 Click the promotional terms selected by the cardholder, and click **Continue**.



- 5 Have the cardholder review the details and select **Accept** to proceed.

- 6 A transaction approval screen will appear. Hand the printed receipt to the cardholder and click **Done**.

The receipt does not need to be retained by the provider.



CONTINUED ▶

# CareCredit Clover Guide

## Process a CareCredit application

It is not possible to process applications through the Clover terminal at this time. You may suggest your patient/client process an application via your practice's QR code.

**QR Code** - An all-inclusive online solution where patients/clients can see if they prequalify and apply for the CareCredit credit card or pay their bill, all on their own device. Available as a URL, QR code or banner/button to share and is associated with your CareCredit Merchant ID number.

Learn more and get your custom link at: [www.carecredit.com/customlink](http://www.carecredit.com/customlink)

**If you have any questions, please contact Provider Services at 800-859-9975.**

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